



Mike Beebe  
Governor

# STATE OF ARKANSAS SOCIAL WORK LICENSING BOARD

2020 West Third, Suite 503  
P.O. Box 250381  
Little Rock, Arkansas 72225-0381

Ruthie Bain  
Executive Director

Phone 501-372-5071  
Fax 501-372-6301  
Email: swlb@arkansas.gov  
Website: arkansas.gov/swlb

## BOARD MEETING MINUTES

March 9, 2009

The Social Work Licensing Board met Monday, March 9, 2009, in Room 200 of the Attorney General's Offices at 323 Center Street, Little Rock, Arkansas. Chairperson Sandra Taylor called the meeting to order.

<b>Board Members Present:</b>	Sandra Taylor	Betty Rhodes	Kaylynn Barrett
	Nancy Streit	Mae Isom	Kelley Williams

<b>Board Members Absent:</b>	Tealisa Allen	Dr. Steven Domon	Melanie Sletten
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### Approval of Minutes:

Betty Rhodes made a motion to approve the minutes of the February 9, 2009 board meeting. Kelley Williams seconded the motion, which carried.

### Approval of DeGostin Hearing Minutes:

Nancy Streit made a motion to approve the minutes of the February 9, 2009 hearing for Erin M. DeGostin. Betty Rhodes seconded the motion, which carried.

### Approval of Robert Pruitt, Jr. Hearing Minutes:

Kaylynn Barrett made a motion to approve the minutes of the February 9, 2009 hearing for Robert Pruitt, Jr. Mae Isom seconded the motion, which carried.

### OLD BUSINESS:

#### Update on Complaint No. 2008-14:

Kaylynn Barrett reported that her investigation into Complaint No. 2008-14 revealed evidence to believe that a violation of the Social Work Licensing Law and/or Regulations may have occurred. Ms. Barrett reported that a Consent Order that had been offered had not been signed therefore she recommended a hearing be held. Nancy Streit made a motion to hold a hearing and to give authorization to the Board's attorney to act on the Consent Agreement in lieu of the hearing in the event the Consent Order is signed. Kaylynn Barrett seconded the motion, which carried. The hearing was scheduled for April 13, 2009 at 10:00 a.m.

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**Update on Complaint No. 2009-08:**

Tealisa Allen was absent; the investigation into Complaint No. 2009-08 will be continued.

**Update on Complaint No. 2009-09:**

Nancy Streit reported that the investigation into Complaint #2009-09 would be continued.

**Update on Complaint No. 2009-10:**

The Executive Director reported that the investigation into Complaint #2009-10 would be continued.

**Update on Complaint No. 2009-11:**

The Executive Director reported that the investigation into Complaint #2009-11 would be continued.

**Update on Complaint No. 2009-12:**

The Executive Director presented information from the Board's investigator on Complaint 2009-12. Betty Rhodes made a motion to accept the investigator's report that corrections to payroll status have been corrected and there no longer exist a violation of the Social Work Licensing Act or the Rules and Regulations promulgated by the Board and therefore dismiss the complaint. Kaylynn Barrett seconded the motion, which carried.

**Update on Complaint No. 2009-13:**

The Executive Director reported that the investigation into Complaint #2009-13 would be continued.

**Update on Complaint No. 2009-14:**

The Executive Director reported that the investigation into Complaint #2009-14 would be continued.

**NEW BUSINESS:**

**DF&A Office of Accounting's Internal Audit:**

Ricky Quattlebaum and Anna Dowell from DFA Internal Audit Section, presented information and recommendations to the Board. An explanation was made of the responsibilities for the control environment of the board. New reports were presented and explained.

**Board Reviewed Request from Karen Lawman:**

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Karen Lawman had written the Board requesting an extension to renew her license due to extenuating circumstances. Mae Isom made a motion to grant Ms. Lawman's request for an extension. Nancy Streit seconded the motion, which carried.

### **Board Reviewed Extension Request from Steve Willbanks:**

Steve Willbanks had written the Board requesting a refund of his late payment due to extenuating circumstances. Mr. Willbanks also requested additional time to complete his required continuing education. Nancy Streit made a motion to deny Mr. Willbank's request for a refund and to grant Mr. Willbanks until July 31, 2009 to submit the required social work continuing education hours. Betty Rhodes seconded the motion, which carried.

### **Review Request for Chairman and Executive Director to Attend ASWB Spring and Fall Meetings:**

The Association of Social Work Boards will hold its Spring Education meeting April 23-26, 2009, and the Fall Annual Meeting October 26-31, 2009. The Chairman of the Board and the Executive Director attend to represent the Arkansas Board. ASWB will pay the cost of the Chairman of the Board to attend the Fall Annual Meeting. Betty Rhodes made a motion approve the request and pay expenses for the Chairman and the Executive Director to attend in the Spring and the Executive Director to attend in the Fall. Kaylynn Barrett seconded the motion, which carried. Betty Rhodes also made a motion to reimburse the executive director the cost associated with obtaining her passport for the Spring Educational Meeting in April. Kaylynn Barrett seconded the motion, which carried.

### **Board Approved Waiver Request No. 55:**

The Board reviewed a social worker's request for a waiver of the requirements of A.C.A. (17-103-307(f), the law that requires criminal history checks for social workers. Kaylynn Barrett made a motion to grant the social worker's request since she met the requirements for a waiver according to A.C.A. 17-103-307(h). Nancy Streit seconded the motion, which carried.

### **Board Reviewed Information Regarding Storage of Data with DIS:**

The Department of Information Services was contacted about providing data storage for the Social Work Licensing Board. Betty Rhodes made a motion to utilize this method of storage for data files if the Executive Director is able to implement it within the budget for this line item and it is found to provide a satisfactory source of backup. Nancy Streit seconded the motion, which carried.

### **Board Reviewed Continuing Education:**

Board Members reviewed various acceptable and unacceptable social work continuing education submissions in an effort to make uniform decisions on what will be accepted.

### **Review of Standing Financial Reports:**

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The Social Work Licensing Board reviewed the Warrant Detail Report, ASWB Exam Candidate Log, Leave Report, Refund Report and Trial Balance Reports. Kaylynn Barrett made a motion to accept the reports as presented. Mae Isom seconded the motion, which carried.

**Action Taken on Applications:**

Kaylynn Barrett made a motion to approve the action taken on the applications for licensure.

**LSW Applications:****Provisionally Licensed and Approved to take Examination:**

Alicia Darlene Cameron	Kimberly Michelle Green	Gayle Evonne Hinnant
Blaine Kalb	Shirley Owney	

**Approved to take the Exam:**

Nicole Naomi Dietz

**Approved for Licensure through Reciprocity:**

None

**LMSW Applications:****Provisionally Licensed and Approved to take Examination:**

Daniel Taylor Messinger	Latrica Shanta Taylor
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**Approved to take the Exam:**

Naomi Borchert	Cherokee Tennille Bradley	Jennifer I. Chery
Beverly Anetta Counts	Ruth Hernandez	

**Approved for Licensure through Reciprocity:**

Lois Ann Cox	Nora D. Eades	Alishia Juanelle Ferguson
Linda Lampman Ragsdale		

**LCSW Applications:****Approved to take Examination:**

Rueneaka E. Baptiste	Marion Lambert-Seawood	Yolanda Lorraine Nally
Steven W. Pharris	Katherine Collins Reynolds	Teresa A. Whitehead
Rebecca L. Zeleny		

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**Approved for Licensure through Reciprocity:**

None

Betty Rhodes seconded the motion, which carried.

**Action Taken on Renewal Applications:**

The Board reviewed 79 applications for license renewal. Kaylynn Barrett made a motion to approve 72 of the applications. Seven of the renewal applications were tabled pending clarification or additional continuing education hours. Betty Rhodes seconded the motion, which carried.

**Action Taken on Continuing Education Audits:**

The Board reviewed nine continuing education audits. Nancy Streit made a motion to approve eight of the audits. One audit is pending clarification. Mae Isom seconded the motion, which carried.

**Action Taken on Supervision Plan Audits:**

The Board reviewed eleven continuing education audits. Nancy Streit made a motion to approve nine of the plans. Two of the plans are pending clarification. Kelley Williams seconded the motion, which carried.

**Other Business:**

**Request for Purchase of Wireless Card for Laptop:**

Due to security reasons, it was recommended that a wireless card be obtained for connecting the laptop to the Internet. Betty Rhodes made a motion to approve the request. Kaylynn Barrett seconded the motion, which carried.

Betty Rhodes made the motion to adjourn. Kaylynn Barrett seconded the motion, which carried.

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